

## **Proposal for Criminal Justice Research Center (CJRC) Graduate Student Research Award**

Please complete all sections below, save the document to your computer, and email the document to us at: [justicecenter@psu.edu](mailto:justicecenter@psu.edu) with “Graduate Student Award Proposal” in the title. Proposals must be single-spaced, in Times New Roman font size no smaller than 12-point type, left-aligned with one inch margins. Proposals cannot exceed 5 pages (excluding information requested in Part 9).

Note that your effort to follow these formatting requirements is excellent practice for successfully submitting a proposal for external funding! Remember that the review committee may not have specific expertise in your area and that proposals should be written for a broad academic audience. Appendices should not be included.

Your proposal must be sent as one document and include a CV and letter of support from a faculty mentor (see 9 below). Proposals that do not conform to guidelines will be returned to the student.

### ***1. Title of Proposal and name of Student:***

### ***2. Provide 3-5 Descriptive Keywords and identify if the proposal would be relevant for support from the PA Commission on Sentencing***

### ***3. Purpose:***

Describe the specific aims of the proposal. This should be in paragraph form and suitable for public presentation (i.e., via the CJRC website).

### ***4. Brief Background and Description of Activities:***

Provide a brief background or rationale for the proposal, and a description of the specific activities, including methods of research, a brief description of data resources, measurement design, and the specification of planned analyses.

### ***5. Relevance to the CJRC mission or PA Commission on Sentencing:***

Proposals for the Graduate Student Research Award should describe how the proposal will contribute to the Criminal Justice Research Center mission. If possible, connect proposal to CJRC themes: (1) Courts and Sentencing, (2) Corrections and Re-Entry, (3) Substance Use and Treatment, and/or (4) Criminal Justice Policy and Evaluation. Also specify any collaboration with a criminal justice agency.

### ***6. Timeline:***

Describe the anticipated timeline to accomplish the goals of the proposal. Also a clear statement of how the research fits into the career plans and aspirations of the applicant.

**7. Investigator Information:**

Identify the principal investigator, faculty mentor, and collaborating investigators. Contact information must be included for all investigators. Please follow the format outlined below for each investigator.

Lead Student Investigator:

Name  
Title  
Department/Organization  
College/Campus  
Phone  
Email

Faculty Advisor:

Name  
Title  
Department/Organization  
College/Campus  
Phone  
Email

Collaborating Investigator:

Name  
Title  
Department/Organization  
College  
Campus  
Phone  
Email

Tenure Track - Yes/No; if Yes, please include tenure home department.

[Please include complete contact information for additional investigators here.]

**9. Attach CV and Faculty Mentor Recommendation Letter**